

REQUEST FORM

REASONABLE ACCOMMODATIONS AT EXAMINATIONS

Reasonable accommodations refer to adaptations or adjustments that may be made to facilitate students at examinations based on advice from an expert Advisory Committee. Students diagnosed with a temporary, permanent or long-term impairment, condition or disability, which could impact significantly on their performance at examinations may apply to the Advisory Committee for consideration for a reasonable accommodation to aid them sitting for examinations. The aim of a reasonable accommodation is to eliminate or minimize the potential influence of the impairment, condition or disability on the student's performance at examinations to enable accurate display of the student's knowledge, skills and competence.

If you wish to apply for a reasonable accommodation at examinations, please fill in this form and hand it over to the Faculty Representative of the Coordinating Centre for Students with Disabilities two weeks prior to the examination. Please attach any medical or other relevant documentation to support your request.

1. Name: 2. Student Number:

3. Contact Number:

4. Year: 5. Semester:

6. Faculty:

7. Subjects:

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8. Describe your temporary, permanent or long-term impairment, condition or disability and how it hampers your ability to complete the examination in the standard time allocated and/or under the standard examination conditions.

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9. Describe specifically the accommodation(s) requested for. **The applicant must attach supporting documentation from his/her doctor, consultant psychiatrist and/or from any relevant professional.**

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10. Provide details of any reasonable accommodations you have requested and received and/or was denied at previous examinations at secondary school level and at university. Please attach supporting documentation.

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Signature

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Date