

General Instructions to Students

- The Semester Registration and Examination Registration forms need to be submitted within 6 weeks from the commencement date of the relevant semester, there will be a late submission fee of Rs.500.00.
- Assignments or Student Activity Reports should be submitted to Learning Management System (LMS) on or before the deadline mentioned by the relevant lecturer. **Late submission will not be accepted for any reason.**
- All the PGIAR registered students should always have their Student Record Book (Student ID) with them while within the premises of the PGIAR.
- It is mandatory to have the Student Record Book (Student ID) in hand when attending the examinations.
- Application form and relevant information regarding the upgrading of MPhil. to PhD. and other forms relevant to the academic procedures can be obtained from AR/Academic office or can be downloaded from PGIAR web site.
- All the PGIAR registered students must use the Lab|Field|Studio|Library Activities Record book (Orange Book) for the field experience record and Research students (MSc. MAR, MPhil and PhD.) are required to use the Research Progress Record Book (Brown Book) for the records of their research progress and supervisor meetings.
- Issuing results sheets and studentship letters- Students should request to the AR office before one week time or at least three days before.