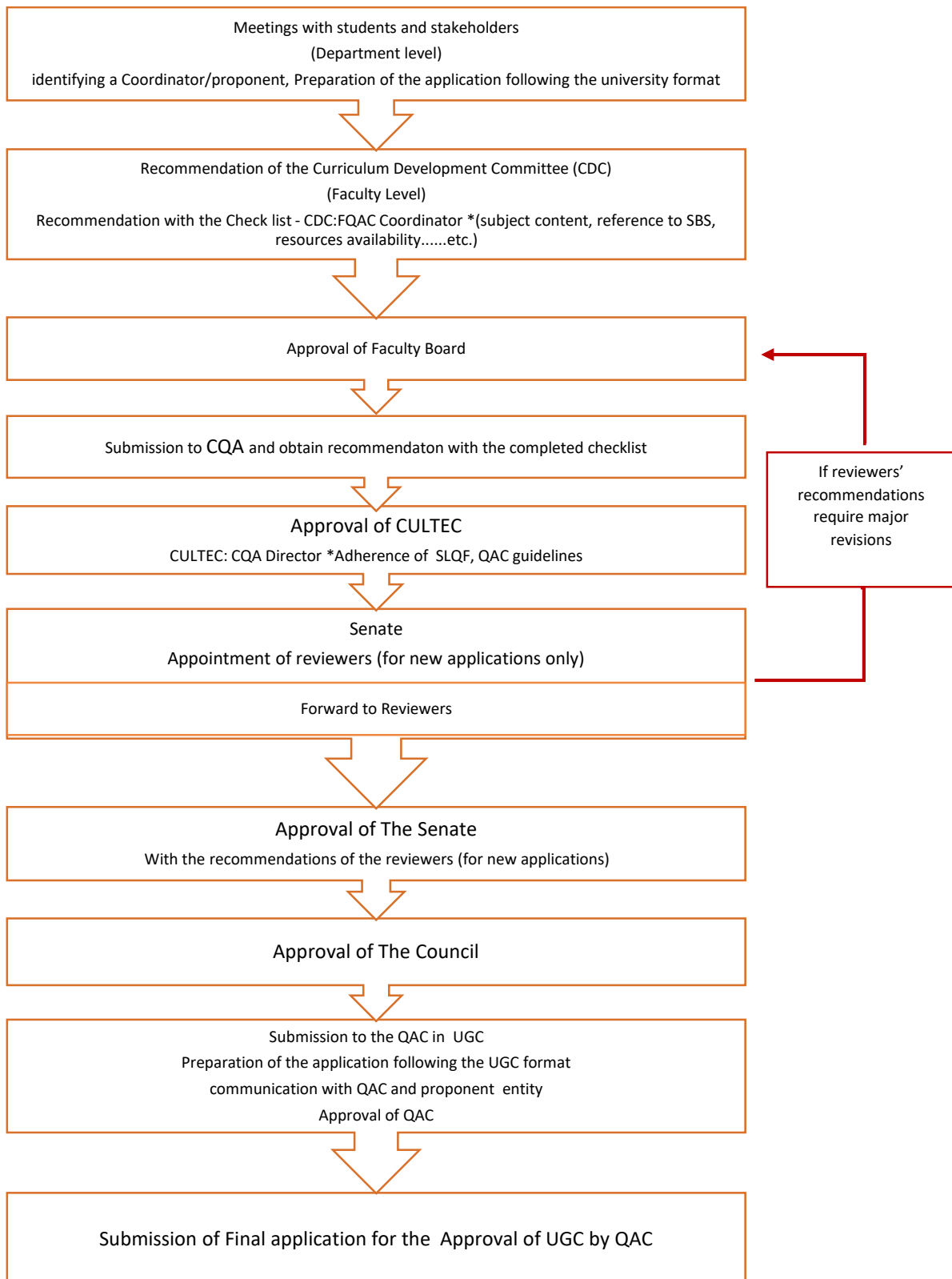
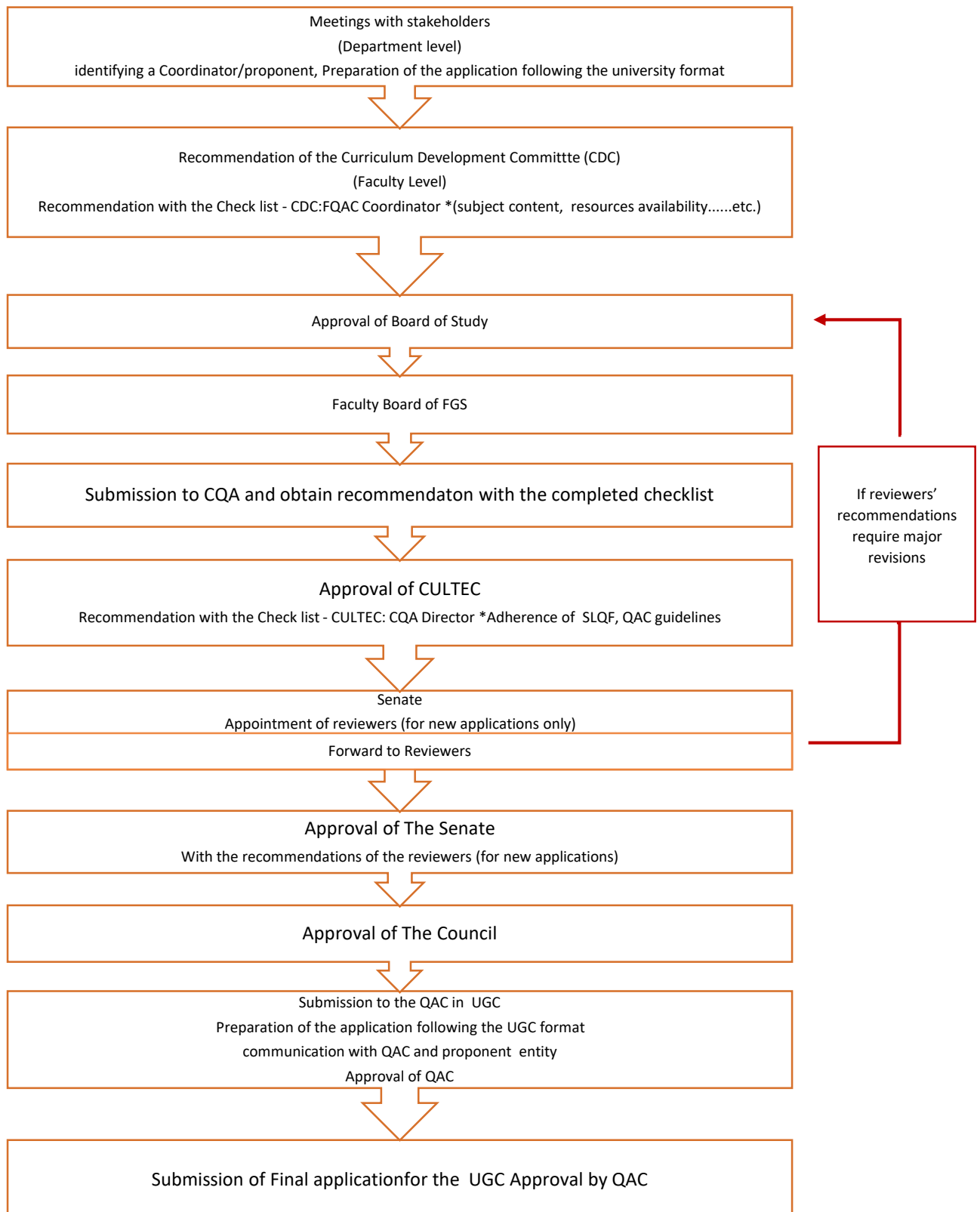


## Stepwise process of Design and Development of a Curriculum and Obtaining Necessary Approval – Undergraduate Programmes



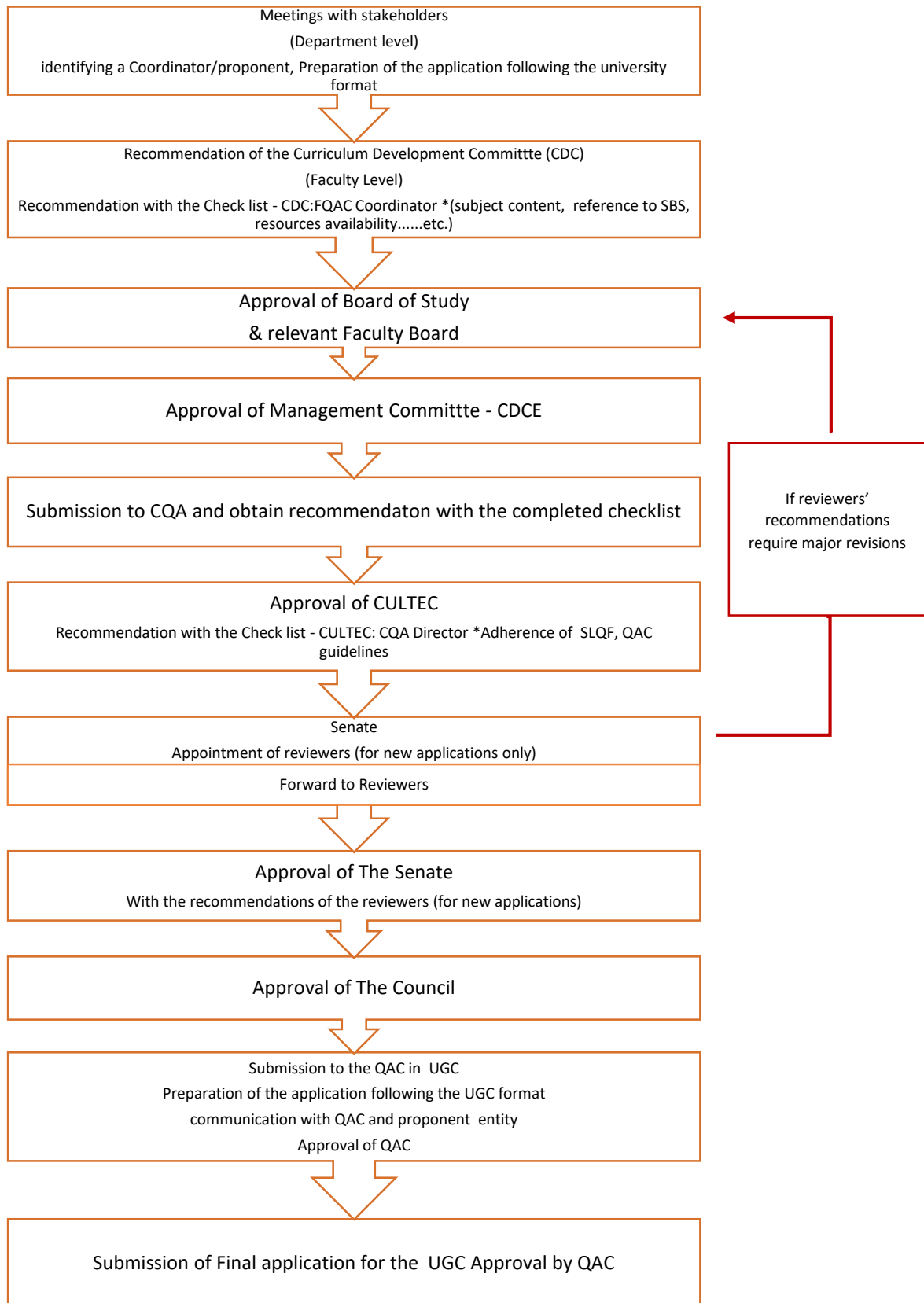
## Stepwise process of Design and Development of a Curriculum and Obtaining Necessary Approval – Postgraduate Programmes



*Stepwise process of Design and Development of a Curriculum and Obtaining Necessary Approval  
Approved in 358<sup>th</sup> Senate Meeting held on 23 12 2021  
498<sup>th</sup> Council meeting held on 11 01 2022*

**Stepwise process of Design and Development of a Curriculum and Obtaining Necessary Approval – External Degree Programmes**

*Stepwise process of Design and Development of a Curriculum and Obtaining Necessary Approval  
 Approved in 358<sup>th</sup> Senate Meeting held on 23 12 2021  
 498<sup>th</sup> Council meeting held on 11 01 2022*



### **Major Revisions –Approval of UGC is needed**

- 1 Changes to the number of academic years required for the study program
- 2 Changes to SLQF qualification type with designators and qualifiers
- 3 Changes to SLQF exit level
- 4 Adding or removing lateral entry and early exit possibilities
- 5 Introduction of a specialization / majoring area in an existing degree program
- 6 Deleting or substituting one or more specialization / major or minor area in an existing degree program

### **Minor Revisions – Approval of The Senate & Council is needed**

1. Revisions to Assessment Criteria
2. Changes to course units
  - Course code and title
  - content
  - credit value
  - semester etc.

### **Notes**

1. The Subject line of the memo should clearly specify if the proposal is for a new application or a revision.
2. If the proposal is submitted as a revision, the respective Head of Department should clearly certify that the suggested amendments as proposed by UGC, or External reviewers are addressed in the revision.
3. The revised proposals should accompany the Reviewers comments / the recommendations suggested by UGC
4. Submission of documents to CQA (to submit to QAC of UGC) - 4<sup>th</sup> Wednesday of Every Month
5. Submission of documents to Academic Division for handing over to QAC in UGC- 4<sup>th</sup> Friday of Every Month