

Application for Sponsorship Fee for Conferences Leading to SCOPUS Indexing

01.	Name of the conference:				
02.	Name of the conference organizing faculty/department/unit:				
03.	Name of the coordinator:				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Position:</td> <td style="width: 50%;">Faculty:</td> </tr> <tr> <td>Department /Unit:</td> <td>Email:</td> </tr> </table>		Position:	Faculty:	Department /Unit:	Email:
Position:	Faculty:				
Department /Unit:	Email:				
04.	Are conference papers published as full papers ? <div style="display: flex; justify-content: space-around;"> Yes <input type="checkbox"/> No <input type="checkbox"/> </div>				
05.	Number of research papers affiliated with the University of Kelaniya (please mark the relevant category): <ul style="list-style-type: none"> • Up to 15 research papers affiliated with the University of Kelaniya <input type="checkbox"/> • Above 15 research papers affiliated with the University of Kelaniya <input type="checkbox"/> 				
06.	Details of the research papers affiliated with the University of Kelaniya: (Please attach the documents and mention the annexure number)				
07.	The documentary evidence in support of Scopus indexing of conference full papers provided by Scopus or any affiliated body to Scopus (i.e. IEEE): (Please attach the documents and mention the annexure number)				
08.	Payment details: Sponsorship fee in: <div style="margin-left: 40px;">i. LKR:</div> <div style="margin-left: 40px;">ii. Foreign currency:</div> <div style="margin-left: 40px;">(Documentary evidence should be submitted)</div>				
09.	Did you submit the soft copies of the previous conference proceeding to the Research Council within one month of the conference to be uploaded to the e-repository: <div style="display: flex; justify-content: space-around;"> Yes <input type="checkbox"/> No <input type="checkbox"/> </div> If Yes, please mention the reference web link to the previous Conference:				
10.	Did you submit the proof for SCOPUS indexing of particular papers of the previous conference to the Research Council within six months of the conference : <div style="display: flex; justify-content: space-around;"> Yes <input type="checkbox"/> No <input type="checkbox"/> </div>				

I declare that the above information is true and correct. I declare that I have checked the waiver policy of indexing the conferences. I also declare that the funding for the same purpose has not been applied from other sources. I am aware that in case it is found that I breached these conditions, I have to refund the sponsorship fees awarded to the university, and in such instances, this conference will not qualify for funding for sponsorship fees in the future.

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Signature of the applicant

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Date

Recommendation of the Director/Faculty Research Centre :

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Signature of the Director/FRC

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Date

Recommendation of the Head of the Department :

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Signature of the Head

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Date

Recommendation of the Dean of the Faculty :

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Signature of the Dean

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Date

For office use only

Recommendation of the Chairman of the Research Council :

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Signature of the Chairman/ Research Council

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Date