

GUIDELINES FOR PROVIDING REGISTRATION FEES FOR SYMPOSIA HELD IN SRI LANKA RESEARCH COUNCIL OF THE UNIVERSITY OF KELANIYA

The Research Council of the University decided to provide registration fees for the staff members to enable them to present their research findings at research symposia held within Sri Lanka. This scheme is initiated in order to encourage academics to carry out research which are important for national development and disseminate their research findings at the national level. These guidelines will be made effective from the 01st October 2018.

Terms and conditions

1. The applicant should be a member of the permanent staff of the University of Kelaniya.
2. The research paper should have been accepted as an oral presentation or a poster presentation at a symposium or a conference organized by a state university, recognized institution or a professional organization/association.
3. One research paper is entitled for only one registration fee.
4. The name and address of the University should appear below the name of the author(s).
5. The presenter should be the applicant. If the student is the presenter, Corresponding author should be the supervisor, affiliated to the University of Kelaniya and the cost of participation (Registration fee, travel cost and other cost) for the presenting author should be applied by the supervisor and the cost of participation is awarded to the supervisor with regard to the requirement of the student.

Therefore, the condition mentioned in the point no 14 will be applicable to the supervisor.

6. The e-mail address of the corresponding author should be the university e-mail (i.e., username followed by @kln.ac.lk).
7. The applicant should have Google Scholar and ResearchGate profiles which have been made public.
8. When there are several co-authors, registration fees of only the presenter will be paid.
9. Applications prepared as per the format given below should be sent to the Chairman of the Research Council with the recommendation of the Director/FRC, Head of the Department and Dean of the Faculty.

10. The letter of acceptance of the abstract/extended abstract/research paper and the documentary evidence for the amount of registration fee should be submitted with the application.
11. The same paper should not have been submitted to and/or presented at any other national or international symposium/workshop and the applicant should submit a certificate stating this. In case the applicant is found to breach this condition, he/she has to refund to the university the registration fee awarded and will not qualify for foreign travel grants to present papers at international symposia in future.
12. A hard copy of the abstract/extended abstract that had been accepted for presentation should be submitted with the application.
13. PDF version of the abstract should be submitted with the application to be published in the e-repository of the university.
14. A staff member is eligible to receive registration fees for a maximum of two symposia per year.
15. Abstract of the paper presented should be published in the Research Gate profile of the applicant.
16. Failing to comply with the Guideline 14 will disqualify the staff member for future awards.